IRIS Nonconformity Form

Rev. 1.0

GR Paragraph 4.3.1.4 and ISO/IEC 17021-1 paragraph 9.4.5 – 9.4.6 refer

Nonconformity – Compiled by Audit Team during Audit Conclusion Preparations

LR Organization (Name):

LR Senior IRIS Representative (Name):

Audit Company (Name):

AC Audit Team Leader (Name):

AC Auditor Raising Nonconformity (Name):

Type of Certification Audit Activity: Special/Other

Date of Audit Closing Meeting (Date):

Nonconformity Reference Number:

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IRIS Primary Clause No.:

IRIS Secondary Clause No.:

NC Classification Type: Minor

NC Statement:

Normative or Legal Reference:

Audit (Objective) Evidence Observed:

Audit Evidence Attachments/References:

Due Date for Auditee Response (Date):

Type of Follow-up Anticipated Both Offsite and Onsight

Auditor Signature:

Nonconformity Follow Up – Completed by Labour Recruiter

Describe any immediate containment action taken *(i.e., why it was necessary, what was done, what the result was)*:

Describe the Root Cause Analysis (RCA) *(i.e., process that was taken, questions/inquiries that were posed, what was found as the Root Cause)*:

Describe the Corrective Action(s) (CA) *(i.e., personnel involved, processes impacted/changed, relation to root cause)*

Describe the Outcome(s) *(i.e., review of effectiveness of RCA and CA, ongoing monitoring, remedy)*

Date:

LR Representative Name:

LR Signature: